

Drum Lessons

David Williams
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Dear Parent/Guardian

My name is David Williams I'm the drum teacher at Smalley Richardson. I did a short demo last week for year 3 and handed out this letter to students who were interested in drum lessons. The arrangements for drum lessons are set out in this letter of contract. Please sign and return or email that you are happy with these arrangements.

Arrangements for Drum lessons:

- I will aim to provide at least 1 lesson per week each half term. The exact number will depend on the availability of the teacher and on the length of an individual term.
- Fees are to be paid at the beginning of each half term when an invoice will be issued.
- Payment must be made within the first 2 weeks of each half term (or first 2 weeks of starting lessons).
- If payment has not been made by the third lesson of each half term I reserve the right to exclude the pupil from any further lessons until payment is received in full, including payment for lessons missed while excluded.
- Any lessons missed by the pupil **will be charged for** unless agreed in advance with me. Notice must be given before the start of each half term if a lesson is to be missed during that half term.
- Any lessons missed due to my unavailability will be rearranged where possible or credited on following terms invoice.
- If lessons are to be discontinued, **half a term's notice (or 6 weeks, whichever is the longest)** must be given in writing (by the Parent/Guardian). If insufficient notice is given, **payment will be due** for those lessons not taken during the notice period.



Lesson outline

Individual 20 minute lessons – Charged at £10 per lesson.

All equipment is provided, I encourage parents to contact me personally with any question's regarding lessons or instruments.

This agreement is between:

David Williams (Drum Teacher) and.....(Parent/Guardian)

Drum lessons will be provided as outlined above to:.....(Pupil)

At:.....(School)

In:.....(Class/Year)

Please detail any other relevant information I should be aware of:

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I have read and accepted the conditions, and understand that they can be varied only with the agreement of both parties.

Signed (Parent/Guardian).....

Date.....

Contact details:

Name..... Tel No.....

Address.....

..... Post Code.....

Email.....