



Main Road, Smalley Derbyshire DE7 6EF
01332 880317

Executive Headteacher – Mrs P Atwal

Tuesday 10th September 2024

Dear Parents/Carers,

We hope you have had a great summer holiday.

Over the Summer holiday we have been busy changing our school management system. As with all programme changes there have been a few migration issues, which we are working hard to rectify. Apologise for any inconvenience this has caused.

Please remember that the gates will open at 8.45am and the children may arrive from then until 8.55am, when gates will be closed. Any children who are then late will need to go through the school office to sign in. Registers will be taken at 8.55am.

The school day will finish at 3.25pm this year and parents are welcome to come onto the playground at the end of the day to collect. Children in lower school will be handed over at the classroom doors.

Reception - from their playground door

Year 1 and 3 - please wait on the lower playground outside the classroom doors

Year 2 - the 'main' lower school door – the Smalley Childcare entrance

Children in the upper school (Years 4, 5 and 6) will be brought to the playground by their teacher to meet you. They will be told to return to their teacher if there is no-one to collect them. Please arrange where to meet your child, especially if you have more than one child in school.

Polite reminders

Please ensure children's names are clearly written in their uniform.

Children are encouraged throughout the day to drink from their water bottle and keep hydrated. We encourage our children to stay as healthy and hydrated as possible during their learning time. Just a reminder that we ask for **water only** in the bottles and not juice please.

If your child would like to bring a small snack into school to eat at morning break time. This snack should be a healthy one please (a piece of fruit is ideal). Due to a number of our children having nut allergies, it should **not contain nuts** as we are a nut-free school.

All children are to have a school book bag (no rucksacks) due to limited space in the classrooms.

Flu Immunisations

If you would like your child to receive the flu vaccine in school this year, please follow this link to complete an online consent form. If you would like to decline, please complete a no consent form on the attached link.

<https://nhslmms.azurewebsites.net/session/36c72df7>

The vaccinations will take place in school on Wednesday 2nd October 2024. The link will close on the 18th September 2024. If your child has already had the Flu vaccine elsewhere since Sept 2024, please disregard this message. If you have any problems accessing the link, please telephone 0333 3583 397 option 5.

Medical Forms

To enable the school to keep our records up to date, may we kindly request that if your child requires medication or an inhaler in school, you complete a medication form, these can be found on the school website or collected from the office.

Meet the Teacher - Tuesday 17th September 2024

We would like to invite you to meet your child's class teacher after school, this is an opportunity to say hello and put a face to a name.

Class R parents are invited to a Phonics meeting. This is to share information about our reading scheme and how to support your child.

PE Days

On your child's PE days we ask that the children come into school wearing their PE uniforms for the whole day. You can refer to the uniform post on the school website if you're unsure about PE uniform. Please also ensure your child will be warm enough as many of our PE sessions will be outside, even in winter!

Class R - Tuesday & Thursday

Class 1 - Tuesday & Friday

Class 2 - Wednesday & Friday

Class 3 – Tuesday & Friday

Class 4 – Monday & Thursday

Class 5 – Monday & Wednesday

Class 6 – Monday & Thursday

The School App

At Richardson Endowed Primary School we use The School App to communicate with our parents/carers. If you have not already downloaded this, please scan the QR code below to download this app.



Key Dates

Summer Holidays	Wednesday 24th July to Tuesday 3rd September
INSET Days	Wednesday 4 th September to Friday 6 th September
HGSA – Year 6 Taster Day	Friday 20 th September
HGSA – New Parents’ Open Evening	Thursday 26 th September
Year 6 class trip – Cromford Mills	Wednesday 25 th September T.B.C
Flu Vaccinations	Wednesday 2 nd October
Harvest Festival (Class 2)	Tuesday 8 th October
JSSP Individual and Sibling Photographs	Friday 11 th October
New Starter Visits (Reception 2025)	T.B.C.
Year 3 class trip – Chatsworth House	Friday 18 th October T.B.C
Parents’ Evening	Monday 21 st October - 3.40pm → 6.00pm
Embark Awards	Tuesday 22 nd October
Parents’ Evening	Wednesday 23 rd October – 3.40pm → 7.00pm
Bikeability Year 4 (Level 1)	T.B.C.
Gregg Cup	T.B.C.
Pumpkin Parade (PTFA)	Friday 25 th October
Half Term	Monday 28th October to Friday 1st November

Kind regards,

Richardson Endowed Primary School